## Reading

Borrowed titles appear on your shelf and download to the app automatically when you're connected to Wi-Fi, so you can read them when you're offline.

- On your shelf stap Loans at the top of the screen. From there, you can:
- Tap Read With... to choose where you'd like to read the book (Kindle or Libby), then finish sending to Kindle or start reading in Libby.
- Tap Open In Libby to start reading or listening in the app

#### **Borrowing Privileges**

- Titles are automatically returned atthe end of the lending period.
- No late fees!
- Check out up to 25 titles at a time.
- Hold up to 25 titles at a time.
- Borrow titles for up to 21 days.

#### DID YOU KNOW?

You can add as many libraries as you're a member of to your app, as long as they use Libby! From Alaska to Florida, it doesn't matter where! Pickup our 'Adding Member' Libraries brochure for a step by step guide!

Need Help?

Set up an appointment with us for help!

Call 508-362-2262 Email whelden@comcast.net or Stop By anytime we're open



Libby Quick Start Guide

Read ebooks eAudiobooks and eMagazines in your browser or smart device







### **Getting Started**

#### What You'll Need:

- Your library card number and PIN number
- Internet Access
- A smartphone or tablet
- The free Libby app.

# Install the App



### Download or open Libby on your device:

- iOS devices: <u>Apple App Store</u>
- Android devices: <u>Google Play</u>
- Amazon Fire tablets: Amazon Appstore
- Windows, Mac, and Chromebooks: libbyapp.com

Note: <u>libbyapp.com</u> works best in up-todate versions of Chrome, Safari, Firefox, and Edge.

#### In the Libby app ollow the prompts to find Whelden Memorial Library (West Barnstable ) or the CLAMS Library Network and sign into your account.

# Navigating

## At the bottom of the Screen:

- Search for titles
- Open the Collection you were recently browsing
- 🥯 See your loans
- Ø See your timeline

# Searching and Browsing

## To Search:

- Tap search Q
- Enter your search term (title, author, series) in the search bar.
- Select a search suggestion (if one is available) to see all the results.

### To Browse:

- Select the library icon 🐲
- Scroll to see the curated collections or select 'subjects' to choose a genre or apply preferences for format, language, audience and availability.
- To filter your search tap = to filter by subject, format, availibility, etc.

## **Quick Tips**

If a title is not available, you can place a hold.

After placing the hold, view your spot in line by going to your shelf 😂 and tapping Holds.

## Borrowing

- Once you find a title you would like to borrow, select **BORROW**, and your title will download to your device.
- Once downloaded, you can Open Book, Keep Browsing, or Go to your Shelf Image

### Renewing, Automatic Returns and Returning Books Early

Books are automatically returned when they are due. When Returned, they will dissappear from your shelf. You will be given the option to renew your item or place another hold before this happens!

If you finish a book early, you can return it using the steps below:

- Go to Shelf 🥯
- Tap loans at the top of the screen.
- Tap Manage Loan
- Tap Return Early, then Return.

